



# LEGALISATION OF NORDIC OFFICIAL DOCUMENT

**Consulate General of Cameroon**  
Sundby 73  
S-186 70 Brottbys  
Sweden

Phone: +46 8 22 51 44  
[info@cameroonconsulate.se](mailto:info@cameroonconsulate.se)  
[www.cameroonconsulate.se](http://www.cameroonconsulate.se)

PLEASE FILL IN ONE SEPARATE FORM FOR EACH DOCUMENT

Type of document: .....

Date of issue: .....

Place of issue: .....

Name of applicant: .....

ADDRESS: .....

TELEPHONE No: .....

E-MAIL: .....

## LEGALISATION APPLICATION CHECKLIST:

### Application:

I have filled in and signed one <b>copy of the legalisation application for each document.</b>
I have attached the <b>original document</b> I want legalised. I understand the legalisation stamp will be stamped directly onto the document. The consulate does not legalise copies or laminated documents.
I have attached <b>one photocopy of each original document.</b>
I have attached a copy of my <b>passport or ID-card.</b>
I have enclosed a copy of the <b>payment</b> receipt, or the exact amount in cash. The payment is in Swedish kronor only.

### Choose the way you will deliver your legalisation application:

I will send the application <b>by mail</b> to the postal address.
I will send the application <b>by DHL Express</b> to postal address. I understand no other couriers can deliver to the postal address.

### The return:

#### Choose one option below, and prepare the return envelope.

<b>Return by post</b> - enclose a pre-paid self-addressed return envelope. The label can be ordered here: <a href="https://portal.postnord.com/skickadirekt/">https://portal.postnord.com/skickadirekt/</a> The label should be securely attached to an envelope. The consulate does not accept international stamp coupons.
<b>Return by DHL Express</b> include a pre-paid label for the return by DHL. The label can be ordered here: <a href="https://expresseeasy.se/">https://expresseeasy.se/</a>

**Important terms:** The consulate does not take any economic or other responsibility if the documents should be delayed or lost by the postal service or courier.

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<b>Postal address for normal and registered mail (rekommenderad post) and DHL Express only:</b>  Consulate General of Cameroon Sundby 73 S-186 70 Brottbby Sweden  You may NOT send letters by any other courier to the postal address. They will not be delivered/signed for.	
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## **PROCESS TIME**

The normal process time is up to one week. Legalising can not be made express while you wait. Please note the vacation dates on the website when legalisation service is not available.

[www.cameroonconsulate.se](http://www.cameroonconsulate.se)

## **PAYMENT INFORMATION**

The fee for legalisation is 400,- SEK for each document.

### **Payment by internet bank:**

by postal giro (PlusGiro) 74008-4 (available in Sweden only)

IBAN: SE36 9500 0099 6026 0074 0084

SWIFT-address: NDEASESS

Bank name: Nordea

Address: S-105 71 Stockholm, Sweden

OCR or payment message: your name

Please note: You may **not** pay corresponding amount in Euro, NOK or other currencies. Please note the payment has to be exact and in SEK. Ask your bank for instructions.

For payment in cash, please enclose the exact amount in SEK.